



Forfeits of Games After EMSA Office Hours

If you are aware that you will be forfeiting your league game ahead of kick off time and you are not able to reach the EMSA League Director to get verification that the forfeit message was received (you will receive an email back from them if it was received in time) OR if it is after office hours on game day the following procedure must be followed:

1. Team officials forfeiting must email the team officials of the opposing team and CC the EMSA League Director to let them know they will not be coming to the game.
2. Team forfeiting must also call the team officials of the opposing team on the phone to let them know they will not be coming to the game. Try all team officials' numbers on the contact list and leave messages if necessary.
3. If the opposing team wishes to claim the forfeit win, they must send one (1) carded team official to the field of play to meet the referees and have the referees sign off on the game sheet. The entire team does not need to show if you have received an email from the other team declaring a forfeit, just one team official only.

If the opposing team fails to send one team official to the field to have the game sheet signed off on, the game will be cancelled, not rescheduled and no points or stats will be awarded to either team.

***Note:** this is only in the case the forfeit message is not received by the EMSA League Director in time to cancel the game (no response/reply). If the League Director receives and verifies the notice of forfeit, they will send an email out to both teams and the referees cancelling the game and then you do not have to send a team official to the field.